

# 15th European ALARA Network Workshop & 5th EUTERP Workshop

Rovinj, Croatia, May 7- 9, 2014.

## REGISTRATION FORM

Please, complete and return to: PerfectMeetings.hr (not later than April 15, 2014), 10000 Zagreb, Croatia. Phone: ++385-1-4827-279  
 ■ Fax: ++385-1-4832-330 ■ E-mail: [nina.dumancic@pmc.hr](mailto:nina.dumancic@pmc.hr) ■ Web: [www.perfectmeetings.hr](http://www.perfectmeetings.hr)  
**A separate registration form must be used for each participant!**

### A. PARTICIPANT

Family name	Name
Institution/Company	
Postal address	City, Zip
Country	V A T number
Accompanying person	Family name
	Name

### B. INVOICE SHOULD BE SEND TO

Institution/Company	
Postal address	City, Zip
Country	V A T number
Contact person	Phone no.
E-mail address	

### C. REGISTRATION FEE

CATEGORY	STANDARD – until April 15, 2014.
Participant	EUR 400,00

\*\*\*welcome reception, workshop dinner, three lunches, two coffee breaks per day, transport to and from the workshop dinner, the excursion to Brijuni (Pula) and the usual workshop materials.

### D. ACCOMMODATION (per night / per room)

Hotel	Single room	Double room
LONE 5* - bed & breakfast, tourist tax	EUR 102,40	EUR 128,00
E DEN 4* - bed & breakfast, tourist tax	EUR 81,90	EUR 102,40
<b>ARRIVAL DATE:</b>	<b>DEPARTURE DATE:</b>	<b>TOTAL NIGHTS:</b>
Double room sharing with:		

\*\*\* HOTEL ACCOMMODATION - rates include buffet breakfast, tourist tax & VAT.

Total hotel accommodation and extra expenses should be paid at the hotel prior to your check-out.  
 A credit card guarantee will be required only to secure the booking.

### E. EXCURSION TO BRIJUNI ISLANDS

YES

NO

## F. METHOD OF PAYMENT

THE PAYMENT WILL BE DONE:

Credit Card

Bank Transfer

- **By credit card**

Credit Card:	Visa <input type="checkbox"/>	MasterCard <input type="checkbox"/>	American Express <input type="checkbox"/>	Diners <input type="checkbox"/>
Credit Card Number:				Expiry date
Control Number:	<i>(last 3 digits over signature, except AMEX - on front page over Credit Card Number)</i>			
Cardholder's name:				
Billing address:				
I authorize URKA d.o.o. – PerfectMeetings.hr to use the above card:				
<input type="checkbox"/> <b>ONLY as booking guarantee</b>				
<input type="checkbox"/> <b>Charge the card for the total amount of EUR _____ (in local currency)</b>				
In case of no-show – if the confirmed booking is not canceled in writing 72 hours prior to arrival – the above card will be charged for the total amount of your booking reservation.				
Signature				

- **By bank transfer**

Beneficiary	URKA d.o.o. (PerfectMeetings.hr)
Bank	RAIFFEISEN BANK AUSTRIA, d.d
Bank address	Petrinjska 59, 10000 Zagreb
IBAN number	HR3224840081103084258
Swift Code / BIC	RZBHHR2X
Payment for	_____ <b>(name of participant – obligatory!)</b>

**Bank commission, transaction fee and all other expenses are at payer's end. We are not responsible for the bank transfer charges. Please, inform your bank that you are paying all money transfer charges.**

## F. BOOKING & PAYMENT CONDITIONS:

- The payment of the registration fee must accompany this Registration Form.
- It is not possible to confirm hotel reservation without the payment of registration fee.
- Credit card information is obligatory as guarantee of your booking (unless already paid by bank transfer).
- After April 15, 2014. PerfectMeetings.hr cannot guarantee hotel's accommodation at the indicated prices.
- PerfectMeetings.hr will send you the confirmation by email, fax, or letter.
- Changes in reservations will be subject to an administration charge of € 10,00.
- Registration cancellations made before April 15, will merit 50% refund, less bank/card changes
- Registration cancellations made after April 15, will not merit a refund.
- Emergency cancellations (e.g. illness, death of a relative or birth of a baby ...) can be refund 100% if duly proved.
- Notice of any cancellation / change must be sent in writing.
- All refunds will be made after the conference in the same manner as the original payment was received.
- All hotels expenses must be paid directly at the hotel. If a confirmed hotel reservation is not canceled at least 72 hours prior to arrival and you do not show up, given card will be charged as per your booking.

Please, email this form to [nina.dumancic@pmc.hr](mailto:nina.dumancic@pmc.hr) or fax to **+385-1-4832-330**  
no later than **April 15, 2014**